



REGISTRATION INFORMATION

2026 / 2027 Season

Colorguard Collective Edmonton

Ambassadors | Origins

cgcyeg.com

Registration Information Reference

This package is for you as a parent or guardian of a Colorguard Collective Edmonton member. Please read it in full before you register, and keep it for reference. Fee dates, point requirements, and equipment terms are all set out here.

A few things have changed this season. The point requirement has increased, and volunteering now earns points for the first time. Please read the Season Commitment section carefully.

Who to contact

Role	Name	Email
Director	Holly Roberge	director@cgcyeg.com
Director	Ella Borynec	ella@cgcyeg.com
Chair	Cheryl West-Hicks	chair@cgcyeg.com
Vice Chair	Amanda Wyatt	vice-chair@cgcyeg.com
Treasurer	Ada Frederick	treasurer@cgcyeg.com
Secretary	Heidi Corrigan	secretary@cgcyeg.com
Marketing and Webmaster	Josie Heppner	josie@cgcyeg.com
Merch	Jenna McColl-Easby	merch@cgcyeg.com
Recruitment	Apollo Hebert	recruitment@cgcyeg.com
Parent Liaison	<i>This could be you</i>	liaison@cgcyeg.com
Home Show Coordinator	<i>This could be you</i>	events@cgcyeg.com
Bingo Coordinator	<i>This could be you</i>	bingos@cgcyeg.com
Trailer Coordinator	<i>This could be you</i>	trailer@cgcyeg.com
Fundraising Coordinator	<i>This could be you</i>	fundraising@cgcyeg.com

Roles shown as "This could be you" are open. If you are interested in any of them, email a Director. These positions count as volunteer shifts. Until a Bingo Coordinator is in place, bingo questions go to a Director.

Communication

Official communication is delivered through BAND. All members and parents or guardians are required to join the CGCYEG BAND group and are responsible for staying current with announcements posted there. BAND is the authoritative source. Emails are sent as a courtesy and may not carry the same detail or the most current information.

The parent portal at portal.cgcyeg.com holds your family records, including the schedule, fees and invoices, and bingo point balances. Registration and account information is managed there. It is your responsibility to keep your contact information current in the portal.

Fees

Group	Season fee
Ambassadors	\$1,000
Origins	\$1,500 (\$1,000 plus a \$500 Origins supplement)

The Origins supplement covers the additional costs that come with the Origins competitive schedule and creative staffing. It is charged per Origins performer and is built into the payment schedule rather than billed separately.

Choose a payment schedule

All three schedules total the same amount. Choose one at registration. The season runs September through March, so fee payments finish in February.

Schedule	Ambassadors	Origins	Payment dates
Annual	\$1,000	\$1,500	September 16, 2026
Semi-annual	\$500	\$750	September 16, 2026 and December 16, 2026
Monthly	\$250 then \$150	\$375 then \$225	September 16, 2026, then monthly through February 2027. Six payments total.

On the monthly schedule the first payment is larger. Every payment after that is the same amount. Amounts shown are per performer.

Payment methods

E-transfer is our preferred method. Send to treasurer@cgcyeg.com and include the performer name in the memo line so the payment is applied correctly.

We do not accept cheques. Credit card payments are accepted and a processing fee applies, charged at the rate our payment processor charges us. The fee will be shown before you complete a card payment.

All fees, payments, and balances are visible in the parent portal at portal.cgcyeg.com.

Season calendar

Dollar amounts below are per performer on the **monthly** schedule, which most families choose. If you selected annual or semi-annual, your fee payments follow the dates in the schedule table instead. Everything else on this calendar applies to all families.

Date	Amb.	Origins	What is due
September 16, 2026	\$250	\$375	First fee payment. Equipment deposit \$100 for each performer, sent as a separate payment.
October 28, 2026	\$150	\$225	Monthly fee payment
November 25, 2026	\$150	\$225	Monthly fee payment. Dance shoe and rehearsal attire requirements are released in mid November.
December 16, 2026	\$150	\$225	Monthly fee payment. Second semi-annual payment.
January 27, 2027	\$150	\$225	Monthly fee payment
February 24, 2027	\$150	\$225	Final fee payment. Fees are paid in full by this date.
March 2027	none	none	Performing season ends. Costumes and equipment are returned. Bingo points continue past this date.
June 1, 2027	none	none	Banking opens for families who have met all requirements.
June 23, 2027	none	none	All season points must be complete by this date. Any points not completed are invoiced at \$100 each.

Season totals per performer: \$1,000 Ambassadors, \$1,500 Origins.

Your bingo commitment runs past the performing season

Our performing season ends in March, but bingo hall dates are allocated to us across a longer period and our point deadline is June 23, 2027.

That means you may still be working bingo shifts in April, May, and June after your performer has finished competing. Please plan for it. It is not an oversight.

Equipment, Costumes, and Attire

Equipment deposit

A **\$100 equipment deposit** is required for each performer. It is held in trust and returned when all equipment and costume pieces are returned clean, in good repair, and on time. Please send it as a separate payment from your fees. It is held in trust and is not organization revenue.

Deductions are made at the discretion of the Directors. If a piece is damaged beyond repair or not returned, the deposit is applied toward replacement and the member is responsible for any amount above the deposit. The deposit may also be applied to any other amount owing.

If equipment or costume pieces are not returned or signed back in, the \$100 deposit is reduced by \$25 per month. After four months no deposit is returned and the member is billed the full replacement value of any outstanding items.

Costumes are returned

Costumes are the property of Colorguard Collective Edmonton and must be returned at the end of the season. We resell show costumes as complete sets, and a set is only saleable if every piece comes back. A single missing costume can cost us the value of the whole set, so please treat it with care and return it on time.

Replacement values

Item	Replacement value
Costume	\$125
Rifle or sabre	\$80
Flag	\$50

Gloves

The first pair of gloves is provided. Additional or replacement pairs are **\$30 per pair** and can be ordered through a Director.

What you provide

These items are not ordered through CGCYEG and must be purchased by you.

- **Rehearsal attire.** An all black athletic outfit. This is worn at every rehearsal.
- **Dance show shoes.** Specific requirements are released in mid November so that families can take advantage of Black Friday sales. Please wait for the announcement before purchasing.
- **Hair and makeup items.** A list is provided ahead of the first competition.

Season Commitment: Points

Fundraising covers a significant share of what it costs to run CGCYEG. Every family carries a share of it. That share is measured in **points**.

New this season: volunteering now earns points. In past seasons the only way to earn a point was to work a bingo, which meant the same families were doing everything else for no credit. That changes in 2026-2027.

What your family owes

Family	Total points	Maximum from volunteering	Minimum bingo shifts
One Origins performer	6	2	4
One Ambassadors performer	5	2	3
Origins plus Ambassadors	8	2	6
Two Origins performers	9	2	7
Two Ambassadors performers	7	2	5

The requirement is 6 points for a first Origins performer or 5 for a first Ambassadors performer. Each additional performer adds 3 for Origins or 2 for Ambassadors. Where a family has performers in both groups, Origins counts as the first performer.

The bingo minimum has not increased. A family that volunteers works the same number of bingos as last season. A family that does not volunteer works two more.

The three ways to earn a point

Source	Value	Notes
Bingo shift	1 point	No limit. Bingo is our primary fundraiser and cannot be fully replaced by volunteering.
Volunteer shift	1 point	Capped at 2 points per family. One of those two must be a shift at the winter show. All shifts are worth the same.
Buyout	\$100 per point	Any points not completed by June 23, 2027 are invoiced at \$100 each.

Winter show

Our winter show is the one event that does not happen without parents. **Every family must work at least one shift at the winter show.** It is mandatory and earns 1 volunteer point, which is one of your two.

That leaves one further volunteer point available to your family. Everything beyond that must be earned through bingo shifts.

Casino

CGCYEG holds a casino licence and our casino falls in the 2026-2027 season. It runs over two days on a fixed date assigned to us by AGLC. The date will be announced through BAND as soon as it is confirmed.

Why casino is treated differently

A single casino event brings in more than an entire season of bingo shifts. It is the largest fundraiser we have, and AGLC requires every position to be filled. An unfilled position puts the whole event, and the revenue, at risk. That is why the casino requirement sits outside the point system, and why the buyout is set at \$400 rather than \$100.

What is required

- **One casino shift per performer.** A family with two performers needs two shifts worked.
- The shift does not have to be worked by that performer's own parent. It only has to be worked on their behalf and signed in against their name.
- Casino shifts do not earn bingo or volunteer points, and bingo or volunteer points cannot be used toward casino.
- **Buyout is \$400 per performer**, payable at the close of the two day event for any performer who does not have a shift worked on their behalf.

If you cannot work it, ask another family

Families are welcome to work more than one shift, and that is normally how this gets covered. If you cannot work your shift, arrange it yourself with another family in the organization.

We are not going to track who owes whom. Ask, offer, and sort it out between yourselves. Whoever works signs in against the performer they are covering.

When You Earn More Than You Need

Once your family has met its point requirement, any additional **bingo** points are surplus and you choose what happens to them. Surplus applies to bingo points only. Volunteer shifts worked beyond your volunteer maximum do not earn points.

Apply to your fees

Surplus bingo points can be applied against your outstanding fees at **\$100 per point**. There is no limit on how much you can offset. This is the same rate at which unmet points are charged, so a family that works ahead is credited on exactly the terms a family that falls short is billed.

Donate to another family, or to the pot

You can direct surplus points to a specific family, or add them to the general pot. Points in the pot are allocated by the Chair, the Treasurer, and a Director together. If you need points donated to your family, please speak to a Director. Those conversations are kept private.

Bank for next season

From June 1, 2027, once your family has met all of its requirements, surplus bingo points can be carried forward and applied to your 2027-2028 requirement.

When you have already done your part

Some families finish their points early. If that is you, we hope you will still pick up a shift now and then. Late in the season there are nights we are short, and those are the nights that matter most.

A shift worked by a family who owes nothing is what covers a family who is struggling. It is one of the quieter ways this organization looks after its own, and we notice every time.

Points hold no cash value

Points cannot be redeemed for cash, paid out, or refunded. They can be applied to fees, donated, or banked as described above, and have no value outside those uses.

When a member leaves CGCYEG, unused points are forfeited. They cannot be paid out, refunded, or transferred to another member or family at that point. A departing family may direct surplus points to General Funds.

Volunteer Opportunities

Every shift below is worth 1 point, up to your maximum of 2, and one of those two must be a winter show shift. You will be asked at registration to check the areas you are interested in. Checking a box is not a commitment. It tells us who to contact when we need help.

Winter show, mandatory

- Admission and gate
- 50/50 sellers
- Merch table
- AMAA logistics support
- General show crew

Event day

- Competition day crew, load in and load out
- Floor crew at competitions
- Merch table at away competitions

Camps

- Camp chaperone, overnight

Equipment and facilities

- Trailer hauling to competitions
- Prop storage and transport
- Prop crew on the floor at competitions
- Floor and equipment maintenance
- Uniform and costume fittings

Fundraising

- Fundraising support: phone calls, outreach, and general help for the coordinator

Ongoing roles

- Board or executive position
- Committee member

Your winter show obligation is one shift. The roles listed under it are the forms that shift can take, not five separate commitments. The registration form also has space to tell us anything else you can help with.

How a volunteer point is credited

Work the shift. The coordinator confirms it with a Director, and the point is credited to your family in the parent portal the same way bingo points are. If a shift has not appeared after two weeks, email a Director.

Record checks for chaperones

A current **police information check with vulnerable sector check** is required to chaperone any event, including overnight camps. It is valid for two years from the date of issue. Please allow several weeks for processing and complete it well before the event you intend to chaperone. Speak to a Director to begin.

Parent and Legal Guardian Code of Conduct

As the parent or legal guardian of a CGCYEG member, I agree to the following:

- I will put the wellbeing of all participants and the morale of the ensemble ahead of any personal desire to win or to secure preferential treatment for my own child.
- I will demonstrate positive support for all members, staff, volunteers, and fellow parents, and I will encourage good sportsmanship through my own conduct.
- I will support the staff and volunteers who work with our members, and I will raise concerns through the appropriate channels rather than in public or on social media.
- I will treat all participants, directors, staff, officials, parents, volunteers, and spectators with respect and dignity in my language, attitude, and behaviour, regardless of race, ancestry, creed, colour, gender, gender identity, age, sexual orientation, ability, or need.
- I will require the same standard of my member.
- While at a CGCYEG activity, or while wearing clothing that identifies me as a chaperone or representative of the organization, I will not engage in conduct that does not reflect the values of CGCYEG, including smoking, vaping, cannabis use, or the consumption of alcohol.
- I understand that CGCYEG competes alongside other organizations, and that my conduct reflects on our members whether or not I am acting in an official capacity.

By signing this agreement electronically during registration, I confirm that I have read and will uphold this Code of Conduct. I understand that failure to comply, or participation in a disciplinary code violation, may result in action at the discretion of the Board, up to and including removal of my member from Colorguard Collective Edmonton and my own exclusion from CGCYEG activities.

Examples of conduct that may result in discipline

The following are examples of conduct that violates the Code. This list is not exhaustive.

- Uninvited physical contact with, or the taunting or threatening of, any member, staff member, volunteer, parent, official, adjudicator, or spectator.
- Entering a change area, dressing room, or hotel room occupied by a member or staff member without permission, or obstructing access to or exit from that space.
- Profane, intimidating, offensive, or vulgar language, gestures, images, or electronic communication.
- Bullying, harassment, false accusation, or intimidation intended to damage the reputation of CGCYEG, any member, staff member, parent, volunteer, or spectator.
- Public criticism of members, staff, volunteers, adjudicators, or other organizations, including on social media and in the BAND group.
- Photographing or recording members other than your own, and sharing it without consent.
- Intentionally defacing or damaging property belonging to an individual, to CGCYEG, or to any facility or venue we use.
- Being involved in any activity that would warrant the involvement of law enforcement, security, or facility administration.
- Possession or consumption of alcohol or cannabis at any CGCYEG activity, or attending an activity impaired.
- Inciting any person to engage in any of the above.
- Any other conduct inconsistent with CGCYEG policy.

Please Read

Points cannot be waived

Bingo and volunteer points cannot be waived, forgiven, or reduced. Every family carries the same share, and the requirement scales only with the number and group of performers registered.

Points not completed by June 23, 2027 are invoiced at \$100 per point. The casino requirement is separate and is invoiced at \$400 per performer at the close of the casino event. These are fees, not donations, and are not eligible for a charitable tax receipt.

Donated points

Some families finish the season with more points than they need and choose to donate the surplus to a family who is struggling to meet their requirement. This happens every year and it matters.

If you are in a position where you need points donated, please speak to a Director. These conversations are kept private.

Allocation of donated points is at the discretion of the Chair, the Treasurer, and a Director together. Donated points are not requested from or promised to any particular family.

Fee sponsorship

CGCYEG does not want cost to be the reason a young person cannot participate. A limited amount of sponsorship is available each season to cover registration fees in full or in part.

There is a checkbox on the registration form to request sponsorship. It opens a short, confidential application asking you to describe your circumstances and confirm the information is accurate. We do not ask for tax returns or income documentation.

Requests are reviewed by the Chair, the Treasurer, and a Director together. Sponsorship is limited and not every request can be approved in full.

Sponsorship covers registration fees only. It does not cover the casino buyout, and it does not waive bingo or volunteer points. Those remain a separate commitment.



Partnership

Northern Empire Performing Arts and Colorguard Collective Edmonton are separate organizations, with separate boards, separate finances, and separate seasons. What they share is a community, and in many cases the same families.

Our seasons fit together. CGCYEG runs September through March, and Northern Empire summer guard picks up after that, so a performer who wants to keep going year round can do exactly that.

Crossing over

If you are	You can join	Supplement	Additional bingo points
A Northern Empire member	CGCYEG winterguard	\$500	2
A CGCYEG member	Northern Empire summer guard	\$500	2

The terms are the same in both directions.

How the supplement is paid

The supplement is \$500, paid as five monthly payments of \$100. The months follow the season you are joining.

Crossing	Monthly	Payment dates	Total
Northern Empire member joining CGCYEG	\$100	September 16, October 28, November 25, December 16, January 27	\$500
CGCYEG member joining Northern Empire	\$100	February 24, March 24, April 28, May 26, June 23	\$500

Payment dates match the regular fee schedule, so the supplement lands on days you are already paying.

How it works

- The supplement and the additional bingo points belong to the organization you are joining, not the one you came from. They will not appear on your home organization invoice and do not count toward your home organization point requirement.
- The two are tracked separately. You will have a fee and a point balance with each organization.
- Directors set this up by hand. Speak to a Director before you register so that your fees and points are correct from the start.
- If cost is what is standing in the way, speak to a Director. Both organizations have sponsorship available and we would rather have the conversation than lose the performer.

Questions. Northern Empire: director@northernempirearts.ca, or call or text 587 414 0012. CGCYEG: director@cgcyeg.com.

Thank you for being part of this community. What we are building takes every family in both organizations, and we are glad yours is one of them.